

# *Alabama Propane Gas Association*

## **SCHOLARSHIP PROGRAM GUIDELINES**

**SECTION A**     **Selection Committee** — The APGA Scholarships, hereinafter referred to as “scholarship”, shall be chosen by a committee consisting of:

- 1) State Director to NPGA, Chairman
- 2) Safety & Education Committee Chair
- 3) Four District Directors
- 4) President of APGA
- 5) Immediate Past President - non-voting except in case of tie.

- Any Scholarship Committee member whose child is an applicant shall not be eligible to vote.
- Any Scholarship Committee member whose employee’s child is an applicant shall not be eligible to vote.
- Ineligible members will be replaced by appointees made by the chairman.
- The Committee shall meet no later than May 20<sup>th</sup> to view applications. Prior to May 20<sup>th</sup>, applications shall be screened to assure that all eligibility requirements have been met.
- The Committee will make no selection without a quorum (five committee members) being present.

**SECTION B**     **Application** — Applications for the scholarships shall be submitted to the Executive Director of APGA and the Executive Director will mail blind copies to each committee member.

**SECTION C**     **Eligibility** — Application for the scholarships shall be limited to:

- Children whose parents are employees but non-officers of a company in good standing in APGA and who are currently working in sales, deliveries, service, manufacturing and/or administration in the propane industry and who have also been employed no less than one year in the industry prior to application.
- Full-time employees (30 hours or more per week) who are non-officers of a company in good standing in APGA and who are currently working in sales, deliveries, service, manufacturing and/or administration in the propane industry and who have also been employed no less than one year in the industry prior to application.
- The applicant must be a high school senior or high school graduate who is planning or is attending college or a technical school. **Transcripts for two previous years (either high school, college or a combination of both) and SAT/ACT scores must be attached to each application.**

**SECTION D**     **Deadline** — Applications must be postmarked no later than May 1<sup>st</sup>. If no eligible candidate has applied, the scholarships will not be awarded.

**SECTION E**     **Granting Scholarships** — The scholarships will be awarded in the amount of three thousand five hundred dollars (\$3,500) per year, for one year only. Applicants may re-apply for the scholarship, but only two recipients will be selected each year. The scholarships

will be paid in equal amounts each quarter, or semester, according to school requirements. It will be paid to the recipients and the schools of their choice after receiving proof of acceptance and registration. Applicants must maintain an overall grade point average of 3.0, B, or 86, and must submit transcript each quarter/semester to the Association.

**SECTION F**     **Funding the Scholarships** — Monies collected for the scholarships shall be held in an interest bearing account overseen by the APGA Board of Directors. All contributions for the scholarship shall be made to the APGA Scholarship Fund. Billing for Auction purchases or other fund-raising activities shall show “contribution to APGA Scholarship Fund”.

The APGA Scholarship Fund is intended to be self-supporting. However, if all other sources of income should fail to provide the annual monies needed, the balance shall be taken from the APGA General Fund.

**SECTION G**     **Additional Eligibility** — To be eligible for the Alabama Propane Gas Association scholarship, an applicant must submit the following credentials to the Scholarship Committee by the May 1<sup>st</sup> deadline:

- 1) An application for the scholarship.
- 2) Transcripts for the last two years.
- 3) Two letters of recommendations, one of which must be from the high school counselor, principal, or a teacher giving a personal evaluation, to include college potential, main strengths and any weaknesses of the student.
- 4) A letter from the applicant, stating why they want this scholarship, what their plans are for a future career (purpose), and what their financial need is.
- 5) Enrollment Certification from college or university or letter where applicant has been accepted.

**SECTION H**     **Point System** — The applicant will be judged by the point system as follows: 70 points for Scholarship Application

- 1)           10 Points - AP and CP Courses Taken
- 2)           10 Points - Honors Received
- 3)           10 Points - Activities
- 4)           10 Points - SAT/ACT Scores
- 5)           10 Points - Statement of Purpose
- 6)           10 Points - Letters of Recommendation
- 7)           10 Points - Financial Need

# ENROLLMENT CERTIFICATION

**TO: ADMISSIONS OFFICER**

I am seeking scholarship assistance from the Alabama Propane Gas Association. The deadline for receiving applications is May 1<sup>st</sup>. All applications must be in the Association office by the deadline and must be accompanied by an enrollment certification. Please complete the information below and return to me as soon as I have been accepted.

Signed \_\_\_\_\_  
(Scholarship Applicant)

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**TO: Alabama Propane Gas Association Scholarship Committee**

1. This is to certify that \_\_\_\_\_ has been accepted for enrollment in  
(Scholarship Applicant)  
\_\_\_\_\_  
(Name of Course)

2. We understand that a scholarship grant is only payable to the School for credit to the student's account. Make scholarship checks payable to:

\_\_\_\_\_  
(School)

\_\_\_\_\_  
(Department)

\_\_\_\_\_  
(Street or P.O. Box)

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

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**TO: Applicant**

The Scholarship Committee does not review requests for assistance until verification is received that the applicant has been accepted for enrollment. Be sure to have this form completed by the Admissions Officer, and forward along with your application form.