



# ALABAMA Propane Gas Association

173 Medical Center Drive  
Prattville, AL 36066  
334-358-9590 • 334-358-9520 FAX

## 2016-2017 ALABAMA SAFE APPLIANCE INSTALLATION PROGRAM GUIDELINES

*This program is available on purchases on or after October 1, 2016  
until September 30, 2017 or funds are depleted, whichever comes first.*

### I. Purpose

The purpose of Alabama Propane Gas Association's (APGA) 2016-2017 Safe Appliance Installation Program is to encourage proper safety installations by propane marketers. Rebates will be available for propane marketers **who follow the guidelines** and perform safe installations. The application, proper documentation of the purchase and safety inspection information must be submitted before a rebate will be distributed.

### II. Availability of Funds

A. This program is funded through assessments paid by propane marketers. Participating dealers should contact APGA to determine fund availability and to obtain a Purchase Order Number (PO) per sale to secure funding. **PO's will expire after 30 days of request unless an extension is granted by APGA or the application along with documentation is received at APGA. Failure to obtain a PO may result in non-funding of an application.**

B. Safe Appliance Installation rebates will be available through participating propane marketers on a first-come, first serve basis. Rebates are as follows:

Rebate Type	# of Rebates Available	Amount of Rebate
Water Heater	185	\$200
New Service Outlet	175	\$100

### III. Eligibility

A. Marketers: Only Alabama licensed propane marketers who have completed a participation form are eligible to participate. The program is available through participating propane marketers and is not directly available to the public except through participating propane marketers. The participating propane marketer is responsible for documenting that an eligible installation has been performed, that all appliances have been correctly identified, and that a safety inspection has been completed. Participating propane marketers are responsible for submitting the completed rebate application to APGA for consideration. Checks will be issued to the party indicated on the rebate application form.

B. Consumers: Consumers may only receive a rebate through a participating propane marketer and must agree to the regulations and conditions contained in these guidelines, including allowing an inspection of the installation and agreeing not to modify or move the installation for at least one year following the installation.

### IV. Eligible Installations

A. The installation must take place on real property located within the State of Alabama.

B. **Only one of each rebate allowed per address.** (Example: new service outlet and water heater - approved; two new service outlet - not approved)

C. **Water Heaters** - The program authorizes a \$200.00 rebate for the safe installation of a propane tank or tankless water heater. Approved water heaters are defined as propane dedicated fueled water heater, either a storage tank type not less than thirty (30) gallons water capacity or a tankless water heater rated at not less than 30,000 btu/hour input.

D. **New Service Outlet** - The program authorizes a \$100 rebate for the safe installation of a new service outlet. **For this to apply, a NEW propane appliance must be connected to the new outlet. A receipt for the new propane appliance is required.**

E. All installations are subject to audit by the APGA.

## V. Compliance

A. APGA's Safety and Education Director will review/approve each application individually. **APGA has adopted a "ZERO TOLERANCE" for incorrect applications. Missing data or documentation errors will disqualify an application, and the application will not be allowed to be resubmitted.**

Criteria for rejecting applications are as follows:

1. Postmarked more than 30 days after inspection without APGA approval.
2. Incomplete application.
3. Incorrect or missing leak checks, pressure tests and/or flow and lockup numbers.
4. False or misleading information: APGA reserves the right to suspend a propane marketer's participation in the program if it determines the applicant submitted false information or otherwise violated program rules.

**If an application is rejected, the applicant may submit an appeal in writing to the APGA Board of Directors within 30 days of notification of rejection. Actions taken by the Board with respect to such appeals will be final.**

B. Application: **Rebates must be submitted on the approved application form** and will be considered on a first-come, first-serve basis according to the date of the PO requested from APGA. Application and documentation can be mailed, hand-delivered, emailed, or faxed.

C. Payment: APGA may approve rebates subject to availability of funds. Applicants have no legal right or entitlement to receive rebates under this program, and receipt of a complete and correct application does not bind APGA to approve payment of a rebate to any applicant. APGA will process rebate applications and send checks to specified parties within 30 days of receipt of application.

**D. A safety inspection must be performed by the participating propane marketer prior to submission of any application. *An appropriate safety inspection of an eligible installation should consist of 1) leak check; 2) pressure test if required; and 3) flow and lock-up tests.* The participating propane marketer agrees to comply with all laws, rules and regulations governing the installation of the appliance/outlet and with the manufacturer's installation instructions. A copy of the propane marketer's safety inspection form must accompany the application or the required information must be provided on the application directly. All safety inspections will be reviewed for accuracy. Any information which is not accurate will cause the rebate to be voided and thus rejected. Accurate safety inspections are the basis of the entire rebate program. To ensure continuation of the program, participating propane marketers must all comply with these requirements.**

## VI. Disclaimer

The Alabama Propane Gas Association (APGA) and the Propane Education Foundation of Alabama (PEFA) assume no responsibility whatsoever for the installation, inspection or testing of the appliance/outlet or any associated gas system and, by issuing a rebate, makes no representation, warranty or guarantee regarding the appliance/outlet or the associated gas system. APGA and PEFA disclaim any liability for any personal injury, property damage, business losses or other damages of any nature whatsoever, whether special, indirect, consequential or compensatory, directly or indirectly arising from the installation of the appliance/outlet.



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## **THIS FORM TO BE COMPLETED ONLY ONE TIME PER COMPANY**

### **2016-2017 ALABAMA SAFE APPLIANCE INSTALLATION PROGRAM Propane Marketer Participation Form**

***If multi-branch company, one company representative can submit for the entire company***

This agreement obligates the undersigned to comply with all the rules and conditions for participation in the Alabama Propane Gas Association's Safe Appliance Installation Program. Failure to comply will result in financial liability for consumer rebates and may disqualification your company from the program and result in prosecution in the applicable court of law.

Today's Date: \_\_\_\_\_

Propane Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_

**I have read and understand the rules and conditions of the above-referenced program.** I agree to provide a copy of the program rules to each customer. I understand that, as the undersigned, I am responsible for ensuring that the company's designated agents perform safety inspections.

\_\_\_\_\_  
Printed Name of Company Representative    Signature

Mail or Fax to:                      Alabama Propane Gas Association  
   173 Medical Center Drive, Prattville, AL 36066  
   (334) 358-9520 FAX

*Please retain a copy for your records.*



# ALABAMA Propane Gas Association

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## 2016-2017 ALABAMA SAFE APPLIANCE INSTALLATION APPLICATION

*This program is available on purchases on or after October 1, 2016  
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Customers may not submit this form directly. Only participating propane marketers may apply. To apply for rebates, obtain POs from APGA, complete this application, obtain the customer's signature and include all required documentation with this application. Submit a copy to APGA, provide a copy to the customer and retain a copy for your records. **Double-check your application for completeness; errors will disqualify the application.**

**APPLICANT'S LAST NAME:** \_\_\_\_\_

*(Only one of each rebate allowed per location)*

APGA PO # <small>(required for each)</small>	Description	Tank or Tankless	Replacing Electric (Y/N)	Existing Outlet (Y/N)	Rebate Amount	Model Number	Serial Number
	Water Heater				\$200		
	New Outlet				\$100		

### REQUIRED SAFETY INFORMATION

#### Leak Check

Start Pressure:	End Pressure:	Time Held:
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#### Regulator Check

Type	Flow Pressure	Lock-up Pressure

**\*\*\*WHEN NEW SERVICE LINE IS ADDED/REPAIRED ...COMPLETE THE FOLLOWING\*\*\***

#### Pressure Test

Start Pressure:	End Pressure:	Time Held:
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REASON PRESSURE TEST WAS NOT COMPLETED: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Installation location if different from above: \_\_\_\_\_

**Rebate Assignment - Select who will receive the Rebate Check from APGA**

(     ) Consumer                      (     ) Propane Marketer

I hereby agree not to modify the equipment for a period of one year from the date of installation. I consent to on-site examination of the above installation by an employee, inspector or agent for APGA for the purpose of verifying compliance of the installation with program and safety rules. I have received a copy of the program rules and understand that this rebate is available only through participating propane marketers in Alabama, that this is not a government program and that the program may end at any time.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PROPANE COMPANY INFORMATION**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: (     ) \_\_\_\_\_ E-mail: \_\_\_\_\_

**I understand and agree to all the rules and conditions of this program.** I affirm that the installation at this location is eligible for this program and meets all program requirements. I declare that I am authorized to sign this application and affirm that this installation has passed a safety inspection as certified by the attached inspection record.

\_\_\_\_\_  
Signature of Company Representative

\_\_\_\_\_  
Date

**\*\*This two page application and work order/receipt showing purchase of a new appliance/outlet must be submitted for all rebate.**